

## POSITION DESCRIPTION

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In mid-2014, an exciting Light Rail system in the Gold Coast came alive, linking people and communities along the coast. The G:link is operated and maintained by Keolis Downer Gold Coast (KD). Keolis Downer is Australia's largest private provider of multimodal public transport, operating G:link, Yarra Trams and close 1000 buses in Australia. Keolis Downer is a joint venture between Keolis, one of the world's largest public transport operators, and Australian services firm, Downer. As a world-class, reliable and integrated transport network, G:link is central to the Gold Coast City Council's 'Bold Future' vision to be a leader in sustainable living.

# Infrastructure Manager

**Position Purpose:**

Lead and direct the infrastructure maintenance activities.

**Reporting to:**

Technical Director

**Position Responsibilities:**

- Selection, training, mentoring and performance management of the infrastructure maintenance team;
- Managing contracts for sub-contracted maintenance and cleaning activities;
- Programming of the Preventative and Corrective Maintenance programme and possession planning;
- Ensuring all infrastructure maintenance and cleaning activities are carried out safely, on time and to the defined standards;
- Preparing and monitoring the team budget, and working with colleagues to identify, explain and correct differences between budget and actual financial performance;
- Identify and resolve issues with infrastructure assets;
- Identify and pursue improvements to optimise whole-life asset performance and cost;
- Represent and protect Keolis Downer interests in meetings and dealings with stakeholders;
- Available to attend and manage out of business hours incidents
- Maintain and cultivate a co-operative relationship with the rolling stock maintainer; and
- Carry out other activities as directed by the Technical Director.

**Competencies Required:**

- Work as a Rail Safety Worker Category 1 (safety critical worker);
- Ability to assimilate and apply unfamiliar technical information quickly and accurately;
- 10 years+ experience in rail environment, preferably multidisciplinary and in relation to infrastructure asset and/or facilities management;
- 5 + years Management or Supervisory experience of multi-functional technical teams in a rail environment, with the ability to plan and organise workload for self and others;
- Essential Qualification: Educated to degree level in a relevant engineering discipline (preferably electrical/electronics background but not essential); and
- Preferred Qualification: Asset management and/or business qualification.

**Profile Requirements:**

- A highly self-motivated team player, with sound organisational skills;
- Fluent in English with excellent written and verbal communication skills;
- Customer-focused with the ability to inspire a team with commitment and enthusiasm;
- Able to identify and rectify problems and issues in a timely manner;

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- Able to motivate and mentor technical staff; and
- Legally entitled to live and work in Australia.

All KD workers have a responsibility to comply with and implement the KD Integrated Management System and to participate in processes, systems and procedures for Safety Environment and Quality that support KD business activities. Responsibilities are set out below:

- Comply with and implement the processes and systems that support positive safety culture and integrate positive safety culture into everyday work activities and behaviours
- Contribute through the implementation of work activities and demonstrate behaviours in line with a positive safety culture to achieve KD's objectives and targets
- Comply with and implement, participate in and support the KD's continuous improvement processes and systems
- Participate in internal and external audits for continuous improvement of KD's systems and processes
- Comply with and implement KD's systems and processes
- Attend education, awareness and training provided by KD, hold the competencies to perform the role
- Report all incidents and accidents in accordance with KD's incident reporting process
- Participate in KD's injury management process
- Integrate SQE performance requirements into behaviours and activities, follow processes and systems and provide feedback to the SQE team to facilitate continuous improvement
- Comply with and implement KD's Fit for Work programs and system and attend work – fit for work
- Comply with and implement the SQE requirements for human factors identification and assessment
- Participate in, comply with and implement the processes and systems that facilitate corrective actions, opportunities for improvement and hazard reporting

*As part of the recruitment processes at Keolis Downer Gold Coast, job applicants may be required to provide a National Police Certificate and undertake a Rail Safety Worker specific medical examination. Given the nature of the position you have applied for and, in particular, the duties and responsibilities that it includes, Keolis Downer Gold Coast considers this to be a reasonable requirement. Keolis Downer Gold Coast will assess a candidate's criminal record history and where appropriate Rail Safety Worker specific medical results against the inherent requirements of the relevant position before making a determination as to their suitability or otherwise for the role.*

*Keolis Downer Gold Coast are an Equal Opportunities Employer.*

If you feel you have what we are looking for then please forward your resume and cover letter today to Emily Burt, HR Manager at [emily.burt@keolisdowner.com.au](mailto:emily.burt@keolisdowner.com.au)