

In mid 2014, an exciting Light Rail system in the Gold Coast came alive, linking people and communities along the coast. The G:link is operated and maintained by KDR Gold Coast Pty Ltd (KD) – a joint venture between international tram and bus operator, **Keolis**, and Australia's leading provider and maintainer of passenger and freight rolling stock, **Downer**, as part of the GoldLinQ Consortium. As a world-class, reliable and integrated transport network, G:link is central to the Gold Coast City Council's 'Bold Future' vision to be a leader in sustainable living. We are looking for dedicated and enthusiastic people to join our exciting system, and be part of a dynamic team of individuals.

Safety, Quality and Environment Director

Position Purpose:

The position has the overall responsibility to ensure that KD's Safety, Quality and Environmental systems are compliant with relevant legislation and standards, appropriate for the business, and comply with industry good practice. Responsible for internal audit of the systems and performance reporting.

Reporting to:

Managing Director

Position Responsibilities:

- Act as professional head of safety for the company;
- Plan, implement and review systems and procedures necessary to maintain the statutory accreditation for Rail Safety Management System;
- Ensure systems are maintained or where necessary improved and refined for complete and proper investigations, to be carried out into incidents and serious near-hits;
- Plan, implement and review activities to maintain the Safety, Quality and Environmental Management Systems;
- Ensure that all systems and procedures continue to be compliant with relevant statutory and regulatory requirements and industry good practice;
- Maintain records, share information, carry out analysis, recommend actions and monitor their implementation to minimise harm to passengers, staff, the community and the environment;
- Support senior management colleagues in improving safety performance within their departments.
- Drive continuous improvement;
- Prepare, analyse and submit SQE monthly performance reports, including Operational Safety related data; and
- Maintain solid and effective relationships with key stakeholders. Manage expectations and ensure ongoing trust and confidence is maintained by our stakeholders through appropriate safety, quality and environment management.

Competencies Required:

- Work as a Rail Safety Worker Category 1 (safety critical worker);
- Understanding of relevant QLD State, Rail and other regulatory requirements;
- Essential Qualifications: Relevant professional qualifications in Safety;
- Preferred: Degree Qualification in Environment or Quality with other relevant disciplines a plus;
- Other: Certificate courses in Safety, Quality and Environment related topics;
- Essential: Experience and ability to implement and maintain Safety, Quality and Environmental systems;

- Strong knowledge of Safety Quality and Environmental management; willingness to fill any gaps in knowledge of the others;
- Essential: Experience in a safety-critical environment, such experience in the transport sector is preferred; and
- Regular On-call requirements.

Profile Requirements:

- A highly self-motivated team player, with sound organisational skills;
- Able to demonstrate a high degree of interpersonal communication skills to manage expectations and relationships both internally across Keolis Downer as well as externally with key stakeholders including the State Government, our client GoldLinQ and the various reporting Boards;
- Determined and tenacious. Ability to work under pressure and maintain focus;
- Able to display the ability to influence at senior management level;
- Able to understand and explain complex issues to colleagues;
- Fluent in English with excellent written and verbal communication skills; and
- Legally entitled to live and work in Australia.

All KD workers have a responsibility to comply with and implement the KD Integrated Management System and to participate in processes, systems and procedures for Safety Environment and Quality that support KD business activities. Responsibilities are set out below:

- Comply with and implement the processes and systems that support positive safety culture and integrate positive safety culture into everyday work activities and behaviours
- Contribute through the implementation of work activities and demonstrate behaviours in line with a positive safety culture to achieve KD's objectives and targets
- Comply with and implement, participate in and support the KD's continuous improvement processes and systems
- Participate in internal and external audits for continuous improvement of KD's systems and processes
- Comply with and implement KD's systems and processes
- Attend education, awareness and training provided by KD, hold the competencies to perform the role
- Report all incidents and accidents in accordance with KD's incident reporting process
- Participate in KD's injury management process
- Integrate SQE performance requirements into behaviours and activities, follow processes and systems and provide feedback to the SQE team to facilitate continuous improvement
- Comply with and implement KD's Fit for Work programs and system and attend work – fit for work
- Comply with and implement the SQE requirements for human factors identification and assessment
- Participate in, comply with and implement the processes and systems that facilitate corrective actions, opportunities for improvement and hazard reporting

As part of the recruitment processes at KD, job applicants will be required to provide a National Police Certificate. Further to this, successful candidates will be required to provide a National Police Certificate where requested throughout employment. Given the nature of the position you have applied for and, in particular, the duties and responsibilities that it includes, KD considers this to be a reasonable requirement. KD will assess a candidate's and employee's criminal record history against the inherent requirements of the relevant position before making a determination as to their suitability or otherwise for the role.

Keolis Downer is an Equal Opportunities Employer.

If you feel you have what we are looking for then please send your resume and cover letter to Melissa Stone, HR Director at Melissa.stone@keolisdowner.com.au